

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
May 15, 2024

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 4:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Scott Quady, President
Raul Avila, Secretary
Jacquelyn McMillan, Treasurer
Thibault Robert, Director

Director Absent: Andy Waters, Vice-President

Staff Present at District Headquarters: Kristine McCaffrey, General Manager
Ian Prichard, Deputy General Manager
Fernando Baez, Manager of Engineering
Tricia Ferguson, Assistant Manager of Human Resources and Risk Management
Henry Graumlich, Executive Strategist
Charlotte Holifield, Manager of External Affairs
Jennifer Lancaster, Manager of Water Resources
James Mojica, IT Specialist
Rob Peters, Manager of Operations and Maintenance
Wes Richardson, Manager of Information Technology
Dan Smith, Manager of Finance
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Grant Burton, Manager of Human Resources and Risk Management
Kayde Wade, Administrative Assistant

Legal Counsel Present at District Headquarters: Walter Wendelstein, Wendelstein Law Group, PC, District Counsel

2. PUBLIC COMMENTS

None

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

None

3. PRESENTATION

None

5. CONSENT CALENDAR

- A. Approve the Minutes of the April 17, 2024 Board Meeting
- B. Receive and affirm the Payment Register for the District’s activities from March 25, 2024 to April 22, 2024
- C. Adopt Resolution No. 2089, A Resolution of the Board of Directors of the Calleguas Municipal Water District Requesting that its General District Election to Be Held on November 5, 2024, Be Consolidated with Other Elections Called to Be Held on the Same Day and in the Same Territory
- D. Approve additional professional services by MKN & Associates, Inc. in the amount of \$32,495.07 to perform additional engineering services for the Fairview Well Rehabilitation (Project No. 589)
- E. Authorize the President of the Board and the General Manager to sign the Permanent Easement Deed granting an easement to Southern California Edison in support of Lindero Pump Station Rehabilitation (Project No. 592)
- F. Approve additional professional services by Phoenix Civil Engineering, Inc., in the amount of \$268,257.60 to perform additional construction support services for the LVMWD-CMWD Interconnection (Project No. 450)
- G. Adopt Resolution No. 2088, A Resolution of the Board of Directors of Calleguas Municipal Water District Approving the Specifications and Calling for Bids for a Security Patrol Services Agreement

On a motion by Director Avila, seconded by Director McMillan, the Board of Directors voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

6. ACTION ITEMS

- A. Adopt a Sponsorship Policy, establish a Sponsorship Committee, and appoint two Board members to the Sponsorship Committee

The General Manager and Manager of Finance presented a proposed Sponsorship Policy that would establish requirements for a minimum level of financial transparency for organizations that Calleguas sponsors.

On a motion by Director Avila, seconded by Director Robert, the Board of Directors voted 4-0-1 to adopt a Sponsorship Policy, establish a Sponsorship Committee, and appoint two Board members to the Sponsorship Committee, Director Avila and Director McMillan.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

7. REPORTS

- A. GENERAL MANAGER AND STAFF REPORTS

1. Update on Strategic Plan Implementation – Kristine McCaffrey, General Manager; Ian Prichard, Deputy General Manager; and the Management Team

The General Manager, Deputy General Manager, and Management Team provided updates on implementation of the Strategic Plan adopted in August 2023.

2. Monthly Status Report

The General Manager and Management Team answered questions from the Board.

3. General Managers Report

The General Manager reported on meetings attended and matters of interest to the Board of Directors.

4. March 2024 Financial Report – Dan Smith, Manager of Finance

The Manager of Finance presented the report and responded to questions from the Board.

5. Quarterly Investment Report March 2024—Dan Smith, Manager of Finance

The Manager of Finance presented the report and responded to questions from the Board.

6. April 2024 Water Use and Sales, March 2024 Power Generation, and April 2024 Investment Summary Reports – Dan Smith, Manager of Finance

The Manager of Finance presented the reports and responded to questions from the Board.

7. Quarterly Capital Projects Report – Dan Smith, Manager of Finance

The Manager of Finance presented the report.

8. Change Order Summaries – Fernando Baez, Manager of Engineering

The Manager of Engineering presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

District Counsel said that he attended the Association of California Water Agencies (ACWA) Spring Conference in Sacramento. He attended the Legal Affairs Committee meeting which included discussion of pending legislation and the status of per- and polyfluoroalkyl substances (PFAs) settlement opt-outs.

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

Director Quady said that he attended ACWA Spring Conference, including the Region 8 meeting. At the Region 8 meeting, a different approach to reporting out from the committee meetings was tried, with two short sessions where attendees could select which committees they wanted information about. Director Quady also provided updates for the Energy Committee.

A survey of Region 8 members indicates that they are interested in water supply and infrastructure related topics.

Region 8 will host an event on August 21 at Brookside Golf Club in Pasadena focusing on Women in Water. The General Manager is scheduled to be one of the panelists.

b. Report of ACWA Joint Powers Insurance Authority (JPIA) Representative

The annual assessment by ACWA JPIA of Calleguas programs and facilities was very favorable. ACWA JPIA is working more closely with the Association of Governmental Risk Pools. ACWA JPIA is anticipating 20% rate increases due to industry-wide risk management challenges.

c. Report of Association of Water Agencies of Ventura County Representative

Director Avila said that he attended the AWA Board Meeting on May 2. They discussed the symposium, code of ethics, and Conflict-of-Interest Code.

d. Report of Fox Canyon Groundwater Management Agency Representative

No report.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from April 18 to May 15. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

Director Avila attended the meeting on May 15. He said that LAFCo is increasing their budget by 6.8%. He said that there will be a public seat available on LAFCo in 30 days.

g. Report of Ventura County Regional Energy Alliance Representative

The next meetings are scheduled for May 16 and August 15.

h. Report of Ventura County Special Districts Association Representative

No report.

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties

Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

3. Discussion regarding upcoming meetings to be attended by Board members

4. Request for Future Agenda Items

The General Manager said that, at the June 5 Board meeting, there will be a discussion on the Fiscal Year 2024-2025 budget and, at the June 19 Board meeting, there will be an update on the Water Resources Implementation Strategy (WRIST).

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Communication Regarding Application from AT&T to California Public Utilities Commission (CPUC) to Discontinue Providing Landline Service in California
 - a. Letter from County of Ventura Supervisor Janice Parvin to the CPUC, February 27, 2024.
 - b. Verbal Testimony, Wes Richardson, Calleguas Manager of IT, March 20, 2024.
2. E-mail from Kristine McCaffrey to CAMP4Water@mwdh2o.com, "Calleguas Comments on CAMP4W Draft Year One Progress Report," May 3, 2024.
3. Letter from Ventura County Local Agency Formation Commission Chair Jenny Crosswhite to Metropolitan Water District of Southern California Board Chair Ortega, "Rate Increases," May 9, 2024

B. WATER SUPPLY CONDITIONS REPORT

9. CLOSED SESSION

Pursuant to Government Code §54956.9(d)(2) – Conference with Legal Counsel – Anticipated Litigation; 1 case.

At 5:56 p.m., Director Quady adjourned to Closed Session to discuss Item 9A as stated on the agenda. Closed Session began at 5:58 p.m.

CLOSED SESSION CONTINUING

At 6:05 p.m., Director Quady reconvened to Open Session.

Counsel stated the Board voted 4-0 to reject a claim presented by Southern California Edison and the claim will be made available in accordance with the Government Code.

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 6:07 p.m.

Respectfully submitted,



Raul Avila, Board Secretary